

Kwong Man Kee Group Limited

鄺文記集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 8023)

(the “Company”)

Procedures for shareholders to propose a person for election as a director

According to S16.4 of the Articles of Association of the Company, no person shall, unless recommended by the Board, be eligible for election to the office of director at any general meeting unless during the period, which shall be at least seven days, commencing no earlier than the day after the despatch of the notice of the meeting appointed for such election and ending no later than seven days prior to the date of such meeting, there has been given to the secretary notice in writing by a member of the Company (not being the person to be proposed), entitled to attend and vote at the meeting for which such notice is given, of his intention to propose such person for election and also notice in writing signed by the person to be proposed of his willingness to be elected.

If a shareholder wishes to nominate a person to stand for election as a director of the Company, the procedure should be as follows:

- (i) A shareholder can serve a notice to the Company Secretary within lodgement period of its intention to propose a resolution to elect a certain person as a director at the annual general meeting;
- (ii) Nominated candidates should submit the necessary personal information together with their written consent to be appointed as directors and to the public disclosure of their personal data on any documents or the relevant websites for the purpose of or in relation to their standing for election as a director of the Company; and
- (iii) Such notice shall be lodged at the principal place of the Company in Hong Kong at 21/F, The Bedford, 91-93 Bedford Road, Kowloon, Hong Kong or at the address of Tricor Investor Services Limited, the Hong Kong branch share register and transfer office of the Company at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.

In case of any inconsistency between the English version and the Chinese version, the English version shall prevail.